

SAINT LOUIS UNIVERSITY
Laboratory Elementary School
Baguio City

Tel. No.: 074-442-6883

Website: <http://www.slu.edu.ph/>

*Accredited Level II by the Philippine Accrediting Association of Schools,
Colleges and Universities (PAASCU)*

**INFORMATION REGARDING ADMISSION OF NEW PUPILS
FOR SCHOOL YEAR 2010 - 2011**

A. FOR INCOMING KINDERGARTEN PUPILS

Application for admission is scheduled on:

- Date** : October 26, 2009 ONWARDS UNTIL ALL SLOTS ARE FILLED-UP
Time : 7:30 – 11:30 AM and 1:30 – 4:30 PM - Monday to Saturday
Venue : Registrar's Office, 2nd Flr; Fr. Ghisleen de Vos Bldg;
SLU Lab. Elem. School, Gen. Luna Road

Who are qualified to apply:

1. Children who were born in 2004
2. Children who were born from January to April 2005
3. Children who were born in May 2005 (to be entertained with specific conditions)
4. Children who were born from October to December 2003 (for those without background schooling)

Requirements to be presented:

1. NSO Copy or Certified True Copy of Birth Certificate
2. Certified True Copy of Baptismal Certificate
3. For 2005 born: Photocopy of Report Card with First Grading grades from a DepEd recognized Nursery or Pre-School institution duly certified by the school head
4. For Children and Special Dependents of SLU Employees: a Certificate of Reservation to be secured from the SLU Accounting Office

Note: 1. Testing Fee is Two Hundred Pesos (P200.00)

2. Release of the List of Qualified Applicants and Enrolment will start in December 2009

B. FOR TRANSFEREES (Grades 1, 2, 3, 4, 5 and 6)

1. Applications for transfer are entertained only **IF THERE ARE AVAILABLE SLOTS** in the grade level where transfer is sought, and that the transferee **PASSED THE SCHOOL'S QUALIFYING EXAMINATIONS**.
2. Pupil-applicants for transfer will be entertained starting **January 2010 until all slots are filled-up**. Late applicants may inquire about the availability of slots **two working days after the enrolment**.
3. Enrolment is scheduled on **May 4 to 7, 2010**.

Requirements to be presented:

1. Form 138 or Report Card of the previous academic year, or a photocopy of the Report Card with second grading grades duly certified by the school principal.
For Grade One applicants: In the absence of the confirmation for promotion to Grade One, a certificate that the pupil will be promoted to Grade One after completion of his/her present grade level must also be submitted.
2. NSO Copy or Certified True Copy of Birth Certificate
3. Certified True Copy of Baptismal Certificate
4. For Grades 2 to 6: If qualified for admission, a Certificate of Good Moral Character from the previous school attended and completion of the SLU Laboratory Elementary School's Recommendation Form .
5. For Children and Special Dependents of SLU Employees: A Certificate of Reservation to be secured from the SLU Accounting Office.

NOTE: Testing Fee is two hundred pesos (P200.00)

Prepared by: THE ADMISSION COMMITTEE