



SAINT LOUIS UNIVERSITY

LABORATORY HIGH SCHOOL – JUNIOR HIGH

C.M. Recto Street, St. Joseph Village, Baguio City

(074) 447- 0664; 442-4816; 442-2648

Attach your most recent
2X2 ID Picture here (in School
Uniform and Proper Haircut)

APPLICATION FORM

(Print all information that are asked for and do not leave anything blank.)

Name: _____

LAST

FIRST

MIDDLE

Grade Level Applying for: _____ LRN: _____ Evaluated By: _____

GENERAL ADMISSION POLICY

Saint Louis University Laboratory High School - Junior High (SLU LHS – JH) reserves the right at any time to refuse to admit or to readmit students under certain conditions as enrolment in the school is a privilege;

The school is a missionary Catholic preparatory school. Thus, it gives priority to Catholic applicants. However, non-Catholic applicants may be admitted provided that they undertake to participate in all religious activities that are conducted by the school. The school shall not grant any exemption to any student by reason of his/her religious affiliation;

Students from any recognized school in the country and abroad are welcome to SLU LHS - Junior High in accordance with the Philippine Constitution, pertinent laws of the country and the Philosophy and Objectives of the school; and,

A student's application will only be given due course when s/he satisfies all the qualifications and requirements and has none of the disqualifications prescribed by the Department of Education, pertinent laws and such rules promulgated by the school.

QUALIFICATIONS FOR ADMISSION

For Grade 7 Applicants:

1. Must have a mark **“PROMOTED TO GRADE 7/ NEXT GRADE LEVEL”**;
2. Must have a Character Grade of at least **Satisfactory (S) or its equivalent**; and
3. Must have passed the SLU LHS - Junior High Entrance Exam

For Grade 8- 10 Transfer Students:

1. Must have passed all his/her subjects prior to enrolment;
2. Must have a Character Grade of at least **Satisfactory (S) or its equivalent**;
3. Must have passed the SLU LHS - Junior High Entrance Examination; and,
4. Must not have been previously sanctioned by SLU LHS - Junior High with Non - Readmission or Exclusion

REQUIREMENTS

1. Photocopy of Report Card (Form 138);
2. Photocopy of Birth Certificate;
3. Certificate of Good Moral Conduct (except for SLU - LES graduates);
4. Fully accomplished Letter of Recommendation by former Principal, Class Adviser, Guidance Counselor, or authorized school representative;
5. **5 copies of most recent 2X2 and 3 copies 1X1 identical ID picture;** (Close up; with Name Tag and white background; applicant in decent haircut- no color or highlight; no earrings for boys and no multiple earrings for girls; and applicant should be in his / her school uniform);
Distribution of ID Pictures:
 - 2x2 - Application Form, Letter of Recommendation, Enrollment Form, GLA Form, Medical Clinic Form
 - 1x1 – Library Form, Dental Clinic Form, Admission Form
6. Testing Fee Receipt (**P300.00**) or Certificate of Reservation for SLU regular employee's dependent/s; and,
7. 1 long white folder

PROCEDURE

To ensure the smooth flow of admission, all student applicants together with their parent/s or guardian/s should strictly follow the following steps:

1. Complete the requirements for admission then completely fill out the Application Form;
2. Proceed to the school Registrar or in his absence, to the Principal, for evaluation of qualifications and requirements (If the evaluation is positive, proceed to the next step);
3. Proceed to the school Cashier and pay the applicable Testing Fee;
4. Proceed to the Guidance Office for the schedule of SLU LHS - Junior High Entrance Exam;
5. Take the Entrance Examination on the scheduled time and date (to be specified by the Guidance Counselor).

Notes:

- The result of the examination will be released after four (4) working days.
 - If the applicant arrives late for his/her scheduled entrance examination, the testing session must be rescheduled.
 - If the applicant fails to take the exam at the scheduled time and date, his/her parent/guardian must contact the school for the rescheduling of the testing session.
6. If the exam results indicate a passing mark, the applicant should accomplish the Reservation Form and pay at the Cashier. The Reservation Fee amounts to P2,000.00;
 7. With parent/s or legal guardian/s, attend the scheduled School Orientation; and,
 8. Enroll on the designated enrolment day (If the applicant fails to enroll on the designated day, the whole payment for the Reservation Fee is forfeited in favor of the school. Thus, the applicant will have to enroll based on availability of slot.)

Note: The down payment for enrollment is P10,000.00.

***The student, together with the parent/s or guardian/s should be present during the application period.*

I. PERSONAL DATA

Present Address

No. Street Town / City Province Tel. No.

Permanent Address

No. Street Town / City Province Tel. No.

Date of Birth _____ Age: _____ Place of Birth _____
Month Day Year Town / City Province
Sex _____ Citizenship _____ Religion _____

Do you have any allergies/peculiar disease/disorder/disability/impairment/psychological condition? If yes, please specify.

Have you ever stopped studying? _____ if yes, give the date and reason/s _____

Have you ever been accelerated in any school? _____ if yes, give the reason/s _____

(Please check) Hearing: Excellent () Good () Fair () Poor ()
 Eyesight: Excellent () Good () Fair () Poor ()
 General Health: Excellent () Good () Fair () Poor ()

II. FAMILY BACKGROUND

Father

Living () Deceased ()

Mother

Living () Deceased ()

Guardian (Relationship

to the student: _____)

Name: _____	_____	_____
Citizenship: _____	_____	_____
Religion: _____	_____	_____
Highest Educational Attainment: _____	_____	_____
Occupation/ Position: _____	_____	_____
Monthly Income: _____	_____	_____
Company: _____	_____	_____
Business Address: _____	_____	_____
Contact No: _____	_____	_____

Parents' Marital/Civil Status: () Living Together () Divorced () Annulled
() Legally Separated () Separated in Fact () Single Parent

Name/s of Brother/s & Sister/s

Age

Occupation/School

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of children in the family: _____ Your birth order: _____

III. EDUCATIONAL BACKGROUND

List all schools attended in order from first to last.

Elementary School	Address	Level	Years Attended	Honors/Awards
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Junior High School	Address	Level	Years Attended	Honors/Awards
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Class Rank: _____ # of students in class: _____ Year of Completion of Elementary: _____

Check and list down the activities in which you have participated while in Elementary:

_____ Sport/s Team Activities, specify _____
 _____ Academic Activities, specify _____
 _____ Religious Activities, specify _____
 _____ Civic Activities, specify _____
 _____ Others, specify _____
 Special Skills/Talents: _____

In the space provided below, give a brief explanation as to why you wish to study in this school.

IMPORTANT: Read this portion very carefully.

We, hereby, voluntarily apply for admission at Saint Louis University Laboratory High School - Junior High. By applying for admission, we undertake to abide by its rules and regulations and agree that any violation of the same on our part shall be sufficient ground for the school to revoke our admission.

We certify that the herein stated information are true and correct to the best of our knowledge, and we fully understand that any omission and/or falsification on our part shall be sufficient ground for the school to deny our application.

Finally, we recognize the sole prerogatives of the school to promulgate such reasonable rules and regulation it deems necessary for the effective implementation of its Philosophy, Vision-Mission and Objectives and programs of education.

 Signature of Parent/Guardian over Printed Name

 Date

 Signature of Student-Applicant over Printed Name

 Date