

III. If the applicant has undergone administrative procedure during his/her stay in your school, please check the appropriate box:

Academic: _____

Disciplinary: _____

Absences

Bullying

Tardiness

Forging

Incomplete Uniform

Smoking

Improper Haircut

Drinking

Fighting

Theft/Shoptlifting

Others (Specify): _____

IV. COMMENTS

V. OVER-ALL RECOMMENDATION

_____ I strongly recommend the applicant for admission.

_____ I recommend the applicant for admission.

_____ I recommend the applicant for admission with some reservations.

_____ I do not recommend the applicant for admission.

Signature over Printed Name

Designation

Date

Name of Institution

Address

Contact Number