**LETTER OF RECOMMENDATION**

***This form is different from the Certificate of Good Moral, thus, this is to be provided with the Good Moral Certificate from the school that the student is coming from.***

Name ____________________________

To the Applicant: Give this form to a school official (Principal/Guidance Counselor/Class Adviser/Homeroom Adviser) who knows you well enough to provide an objective and accurate recommendation together with an envelope addressed to: The Principal, c/o the Guidance Office (Guidance and Counseling Office), SLU-Laboratory High School, Baguio City. After its completion, submit this, together with your application form.

To the reference: The student named above is applying for admission to SLU-Laboratory High School. Please compleletethis form and put it in an envelope provided by the student. **Seal sign the flap of the envelope.** Thank you for your cooperation.

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I. On a scale from 1 to 5, how would you rate the applicant in terms of the following factors? Please check the corresponding column.

<table>
<thead>
<tr>
<th>Factor</th>
<th>Poor</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Good</th>
<th>5</th>
<th>No chance to observe</th>
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</thead>
<tbody>
<tr>
<td>1. Mental Ability- assess the student according to his/her academic performance</td>
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<td>2. Maturity- assess the student according to his/her decision making skills according to his/her age</td>
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<td>3. Concern for Others- assess the student according to his/her social interaction on helping other students/teachers</td>
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<td>4. Social and Emotional Adaptability- assess the student according to his/her social interaction and emotional ability when it comes to dealing with other people.</td>
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<td>5. Influence and Leadership- assess the student according to his/her leadership skills and ability to influence his/her classmates in school.</td>
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<td>6. Communication Skills: a. Oral- assess the student according to his/her ability to verbally express his/her self with other people (verbal ability).</td>
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<td>7. Study Habits and Attitudes-assess the student according to his/her attitude in and outside the classroom when in comes to his academics.</td>
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<td>8. Conduct-assess the student according to his/her behavior in and outside the classroom.</td>
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<td>9. Sexual Manifestations (Masculine behavior/Feminine behavior) - assess the student according to his/her manifestations of the masculine/feminine behavior.</td>
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</table>

II. Please check the box corresponding to the rank of the applicant in terms of his/her academic performance:  ( ) Top 10%  ( )25%  ( )50%  ( )below 50% of his/her class
III. If the applicant has been placed on probation during his/her stay in your school, please check the appropriate box and specify:

( ) Academic: ________________________
( ) Disciplinary: _______________________
( ) Absences/ tardiness:_________________

IV. Comments

V. OVER-ALL RECOMMENDATION

________________________ I strongly recommend the student for admission.
________________________ I recommend the student for admission.
________________________ I recommend the student for admission with some reservations.
________________________ I do not recommend the student for admission.

______________________________________
Signature over Printed Name

_____________________________________
Date

_____________________________________
Title/Position

_____________________________________
Name of Institution  Address

_____________________________________
Contact Number