SAINT LOUIS UNIVERSITY

Baguio City, Philippines

Metric 12.2
Operational measures



12 RESPONSIBLE CONSUMPTION AND PRODUCTION

Times Higher Education
Sustainability
Impact Ratings

AY 2025-2026

SAINT LOUIS UNIVERSITY

Baguio City, Philippines

Indicator 12.2.7 Disposable policy: extensions to services



12 RESPONSIBLE CONSUMPTION AND PRODUCTION

Times Higher Education Sustainability Impact Ratings

AY 2025-2026

SLU Reduces Paper Use by Digitalizing Administrative Services

DIGITAL TRANSFORMATION FOR PAPER REDUCTION

Saint Louis University extends its commitment to minimizing disposable materials by incorporating resource-efficient practices into the delivery of university services.

Service approach

Reduce

Paper and physical document consumption

↓

Digitalize

Administrative processes and transactions

↓

Deliver Services Sustainably

Use digital platforms as an alternative to paper-based processes



https://www.slu.edu.ph/2025/09/17/slu-unveils-paper-trail-updates-faculty-portal/

Paper Trail: Transforming Administrative Services

SLU introduced updates to its Paper Trail initiative and Faculty Portal to improve digital processing of university documents and faculty-related transactions.

What changed?

Paper-based documents

↓

Digital document processing

Result:

Administrative services can be delivered with less paper consumption.

Digital Faculty Services

The enhanced Faculty Portal supports digital processing of faculty information and reporting.

Examples:

Annual Faculty Activity Report (AFAR)
→ Digital data encoding

Faculty documentation
→ Digital processing

Administrative reporting
→ Online access and submission

Sustainability Benefit

Fewer physical documents → Less paper consumption → Less material waste



https://www.slu.edu.ph/2025/09/17/slu-unveils-paper-trail-updates-faculty-portal/

PAPER TRAIL AS A SUSTAINABILITY PRACTICE

Digitalization as Waste Prevention

The Paper Trail initiative demonstrates the application of digital technology to improve administrative efficiency while supporting resource conservation.

Environmental pathway

Digitalization
↓
Reduced printing
↓
Reduced paper consumption
↓
Reduced paper waste
↓
More responsible consumption

Paper Trail: Continued Expansion

SLU further expanded the Paper Trail initiative through the launch of the Paper Trail Facilities Management System. The initiative strengthened the digitalization of facilities-related processes and further moved university services away from paper-based processing.

Key sustainability contribution

Digital service systems → Less paper-based processing → Reduced material consumption



https://www.slu.edu.ph/2026/06/09/slu-holds-calendar-summit-launches-paper-trail-facilities-management-system/

Digitalization and Resource Recovery

Saint Louis University (SLU) promotes responsible resource consumption through digital administrative services and resource recovery initiatives. On September 17, 2025, SLU introduced updates to its Paper Trail document management system and Faculty Portal to streamline document processing and improve digital data management. These initiatives support the minimization of paper use in administrative and academic services.

During the reporting period, SLU generated **₱73,685.00** from the sale of recycled waste and **₱118,989.00** from the sale of condemned items, totaling **₱192,674.00.** These activities support resource recovery and responsible waste management.





https://drive.google.com/drive/folders/1W7KxMeBGMWx40t5U4MLzKHSVstrRq7Zd?usp=drive_link



"Saint Louis University is committed and continuing in taking action for environment sustainability. The major activities on campus are ecologically sound, socially just, economically viable, and humane, and will continue to be so for future generations."

Rev. Fr. Gilbert B. Sales, CICM

University Presiden













https://www.slu.edu.ph/2026/06/09/slu-holds-calendar-summit-launches-paper-trail-facilities-management-system/



The SLU SDG Report 2026